

REQUEST FOR S/NS GRADING

The courses taken on your study abroad program, while concurrently enrolled through our office, appear as *regular* UW courses on your transcript. *This also means that the grades earned for the coursework completed abroad will be calculated into your UW grade point average.*

If you choose to have a course graded on a satisfactory/not-satisfactory basis, you should be aware of the following UW policies:

S Satisfactory grade for courses taken on a satisfactory/not-satisfactory basis. An "S" grade is automatically converted from a numerical grade of 2.0 or above for undergraduates. Courses graded with an "S" can only be used as general electives and cannot be used to satisfy a university, college, or department course requirement. An "S" is not computed in GPA calculations.

NS Not-satisfactory grade for courses taken on a satisfactory/not-satisfactory basis. A grade less than 2.0 for undergraduates is converted to *NS*. *NS* is not included in GPA calculations. No credit is awarded for courses in which an *NS* grade is received.

No more than 25 S/NS credits may apply toward an undergraduate degree.

If you wish to take one or more courses abroad on an S/NS basis, you must complete this form and fax or airmail to the IPE by the following deadlines:

By the end of the 7TH WEEK FOR A SEMESTER OR QUARTER LONG COURSE

By the end of the 3RD WEEK FOR A ONE OR TWO MONTH LONG COURSE

By the end of the 1ST WEEK FOR AN EXPLORATION SEMINAR

UNLESS WE HAVE YOUR FAXED OR MAILED-IN REQUEST FORM ON FILE BY THE DUE DATE, YOU WILL RECEIVE GRADES AS EARNED.

NO E-MAILED REQUESTS WILL BE ACCEPTED.

This information will be kept confidential and will not be shared with your program director, faculty supervisor, or host institution.

STUDENT NAME AND UW #: _____

NAME OF PROGRAM/EXCHANGE INCLUDING CITY AND COUNTRY: _____

FIRST DAY OF PROGRAM/EXCHANGE: _____

Course(s) that you wish to apply the S/NS grading designation:

1. _____ **Quarter:** _____

2. _____ **Quarter:** _____

3. _____ **Quarter:** _____

Student signature

Date